



## MEETING OF THE ANNUAL GENERAL MEETING

### PUBLIC MINUTES

<b>Date</b>	:	Friday, 10 July 2020																														
<b>Time</b>	:	11:00am																														
<b>Venue</b>	:	Zoom																														
<b>Present</b>	:	<table> <tr> <td>Julie D'Abreu [JD]</td> <td>Member / Chair</td> </tr> <tr> <td>Stephen Foster [SF]</td> <td>Member</td> </tr> <tr> <td>Ellen Kemp [EK]</td> <td>Member</td> </tr> <tr> <td>The Venerable Mangala</td> <td>Member</td> </tr> </table>	Julie D'Abreu [JD]	Member / Chair	Stephen Foster [SF]	Member	Ellen Kemp [EK]	Member	The Venerable Mangala	Member																						
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The Venerable Mangala	Member																															
<b>In attendance</b>	:	<table> <tr> <td>Clive-Anthony Douglas [CAD]</td> <td>Trustee / Chair</td> </tr> <tr> <td>Carly Clarke [CC]</td> <td>Trustee</td> </tr> <tr> <td>Asha Choolhun [AC]</td> <td>Trustee</td> </tr> <tr> <td>Mohammed Mamun [MM]</td> <td>Trustee</td> </tr> <tr> <td>Phillip Minns [PM]</td> <td>Trustee / Vice-Chair</td> </tr> <tr> <td>Nina Panayis [NP]</td> <td>Trustee</td> </tr> <tr> <td>Patricia Regis [PR]</td> <td>Trustee</td> </tr> <tr> <td>John Rolfe [JR]</td> <td>Trustee</td> </tr> <tr> <td>Rosemary Tehrani [RT]</td> <td>Trustee</td> </tr> <tr> <td>Tom Canning OBE [TC]</td> <td>Chief Executive Officer</td> </tr> <tr> <td>Sarah Lack [SL]</td> <td>Deputy Chief Executive / Headteacher Cleves</td> </tr> <tr> <td>Steven Lock [SGL]</td> <td>Chief Finance and Operating Officer</td> </tr> <tr> <td>Craig Lilleyman [CL]</td> <td>Director of Learning</td> </tr> <tr> <td>Rose Nelson [RN]</td> <td>Finance Specialist</td> </tr> <tr> <td>Janice Faldo [CLERK]</td> <td>Clerk</td> </tr> </table>	Clive-Anthony Douglas [CAD]	Trustee / Chair	Carly Clarke [CC]	Trustee	Asha Choolhun [AC]	Trustee	Mohammed Mamun [MM]	Trustee	Phillip Minns [PM]	Trustee / Vice-Chair	Nina Panayis [NP]	Trustee	Patricia Regis [PR]	Trustee	John Rolfe [JR]	Trustee	Rosemary Tehrani [RT]	Trustee	Tom Canning OBE [TC]	Chief Executive Officer	Sarah Lack [SL]	Deputy Chief Executive / Headteacher Cleves	Steven Lock [SGL]	Chief Finance and Operating Officer	Craig Lilleyman [CL]	Director of Learning	Rose Nelson [RN]	Finance Specialist	Janice Faldo [CLERK]	Clerk
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#### 1. Welcome / Introductions and apologies for absence

All present were welcomed to the meeting and introductions were made.

#### 2. Declaration of interests, pecuniary or otherwise in respect of items on the agenda

There were no declarations of interest on any item on the agenda.

#### 3. Election of Chair

Members agreed that Julie D'Abreu Chair meeting.

CHAIRS SIGNATURE

DATE

#### **4. Main business**

##### **4.1 Annual Report and Audited Accounts**

Members and Trustees considered the Annual Report and Financial Statements for year ending 31 August 2020.

Members and Trustees were advised that there are now seven schools within the Trust. The Trust's mission is to improve the quality of teaching and leadership and improve the breadth of curriculum experience with an ultimate aim of improving the educational outcomes for children in primary education.

The main key performance indicator for schools is the Ofsted Framework Inspection and inspectors will judge on the achievement of pupils, the quality of teaching; the behaviour and safety of pupils; and the quality of leadership and management. Inspectors will also consider the spiritual, moral, social and cultural development of pupils; to what extent the school meets the needs of a range of pupils particularly those who have a disability and special educational needs.

It was noted that most of the Academy's income is obtained from the Education Skills Funding Agency and grant from the Local Authority.

Members and Trusted acknowledged that Boleyn Trust is in a healthy financial position and is a testimony on the well managed budget within each school and the Trust.

Members and Trustees noted the increase need in SEN and agreed that the schools should look at staffing capacity and the impact on other pupils when asked to admit additional SEN and Resource Provision pupils.

Standards across all schools is very high. FFT Aspire (Fisher Family Trust) data is showing the Boleyn Trust as very high achieving.

Members and Trustees thanked Rose Nelson for her stewardship of Trust finances during the academic year and also thanked the Executive's for their overall leadership of the trust.

##### **DECISIONS/ACTIONS**

The Board received and noted the Annual Report and Audited Accounts for the period up to 31 August 2018.

##### **4.2 Appointment of Auditors**

Members and Trustees noted the exceptional support from the auditors over the past two years.

  
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CHAIRS SIGNATURE

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## **DECISIONS**

Members **AGREED** to re-appoint Wilkins Kennedy as auditors for the Boleyn Trust as per recommendation from the Board.

The contract will go to Tender for 2020-2021

### **4.3 Appointment and Resignation of Members**

The CFOO put the appointment of Lisa Daramola to Members. In principal Members were in agreement but asked for a fuller pen portrait.

## **ACTIONS**

CFOO to provide a fuller pen portrait and circulate after meeting with the appointment being approved via Written Resolution.

## **5. AOB**

No AOB tabled.

There being no further business, the meeting closed at 12:10pm.



CHAIRS SIGNATURE

DATE